

APPENDIX 5: Ad hoc courses offered by private providers

The type of content in the ad hoc courses offered by ABET providers registered with the IEB is suggested in the table below, as given in telephonic interviews with the providers conducted in September and October 2007. It should be remembered that in all instances, these courses are offered in addition to the learning areas required for the full mixed education-training GETC. Numbers of learners and costs of courses are included to provide some contextual information for the courses –these figures relate to learners doing the full mixed education-training GETC, and serve to sketch the size of the provider.

Ad hoc courses offered by ABET providers registered with the IEB

Provider number, curriculum development process and documents	Numbers of learners, and costs
<p>TWO Curriculum documents: Ad hoc</p>	<p>Numbers: About 10 000 people per year.</p> <p>Costs: Costs vary significantly but generally in a “normal” learning environment, with a group of about 15, cost would be about R2000.00 per learner, which includes payment of educator, supply of learner support materials, management and administration, monitoring and evaluation, formative and summative assessment (through IEB).</p>
<p>THREE Curriculum process:</p> <ul style="list-style-type: none"> Curriculum designs are based on expressed need and perceived market need; curricula are designed if there will be market returns. The provider sources materials 	<p>Numbers: about 200 000 (ABET learners work on the mines, for parastatals, big institutons like Telkom, etc)</p> <p>Cost: costs are per learning area, and vary depending on numbers of learners, whether there are internal or</p>

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<p>developers and selects contractors to develop curricula.</p> <ul style="list-style-type: none"> • Once a curriculum outline has been developed, lessons are selected and a prototype designed by a development committee consisting of representatives from Sales and Marketing, Implementation, IT and Development. Many of these committee members are registered assessors and moderators. The prototype lessons are used to develop the whole curriculum, based on the curriculum outline. • A unit standards map is prepared to link lessons to the required Specific Outcomes and Assessment Criteria. • There are only LTSM – Learners’ Books, Teacher’s Guides, Extension and Support sheets - there are no curriculum documents. The outcomes are known, and the provider creates materials which present these in the best way in each case. The facilitator has an assessment pack with forms for all assessment, summative and that for the portfolio of evidence. All assessment is monitored: the forms just need to be filled in by the facilitator. 	<p>external facilitators, and whether clients pay a licence and maintenance fee to use the providers’ materials independently. Roughly R2000-R2500 per learner – R500 for LTSM; R1500-R2500 per learner for the facilitator. If the institution buys the licence and pays the maintenance fee – cost could fall to as little as R10 per learner. Prices are governed by the SETA: SETA asks for quotes, and then comes back with job offers with particular costs.</p>
<p>FOUR Curricula:</p> <ul style="list-style-type: none"> • English and Maths. Some Natural Science, but these unit standards are vague, one can’t work out what is 	<p>Numbers: About 4000 ABET learners pass through per year.</p> <p>Costs: The following are sold separately:</p>

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<p>meant, and everyone in industry wants something different. We have learning programmes based on the unit standards. We start off with a mind-map, and discuss this with learners/ companies, and design the curriculum around their needs. It works out to 250 pages per learning area. For example, if a company has 10 learners wanting to do Communication at ABET Level 4, then we take the unit standards and fit them to the needs of the company. A problem is that the unit standards are old, some of them go back to the 90's, and many of them overlap (eg maths and maths literacy).. In public provision there is one need; in private provision there is another. Learners have different needs – for instance, in one group we looked at 'How does my provident fund work?' – and all the language and comprehension exercises were based on that. We listen to the DoE and the DoL - we look for need, and then shape the curriculum. People are very happy with our curricula. We revise them often – the unit standards stay the same for a long time; company needs change though.</p> <ul style="list-style-type: none"> • There are some unit standards that stand on their own, eg boilermaking, eg welding. We also offer courses on those. • ABET learners can either do a full learning area, or 	<p>Workbooks; Portfolios of Evidence –these are sold per “project” (group of adults coming for a particular module, etc). Normally we sell to customers, and not to other providers –but for some providers such as those offering engineering courses, we sell things like the communication courses, and then they design their own technical components. We customize costs.</p> <p>“In terms of cost, it really depends on the project and the customer, making it difficult to lay down any rules. Also, material developers often have their own costs. As a guideline, I would say that R4000 per 5 credit unit standard is between lower end and average for a workbook and its assessment – not necessarily including facilitator guide and marking memo”</p>

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<p>specific unit standards, for a learnership - they can do modular units. We customize these to learner's needs, and the time available. We customize materials on request (eg the Blood Bank, wanted detailed safety information around certain procedures) We fully manage attendance and progression.</p>	
<p>SEVEN Offer separate short courses – one on HIV/AIDS; one on Financial Life Skills.</p>	<p>Numbers: On average, and this year alone, we have registered approximately 5000 learners for Literacy and/or Numeracy courses.</p> <p>Costs: Our costs vary: From R130-00 to R250-00 per hour, and R1 800-00 to R2 400-00 per learner per learning area.</p>
<p>EIGHT Course on HIV/AIDS.</p>	<p>Numbers: Approximately 1200 learners registered.</p> <p>Costs: Costs vary per programme; approximate costs: for Levels 1-2, R2800 for two learning areas; for Level 3, R3500 for six learning areas; for Level 4, R3500 for 8 learning areas.</p>
<p>NINE Offer three life-skills courses, namely:</p> <ul style="list-style-type: none"> • Time management 	<p>Numbers: 1200-1300 per year.</p> <p>Cost: varies per ABET level (further information not</p>

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<ul style="list-style-type: none"> • Problem-solving • Self-management <p>All of these courses are written against the unit standards and integrate different unit standards – for example self-management includes personal health, financial management, etc.</p>	<p>obtained).</p>
<p>TEN</p> <p>Also offer leadership courses, ancillary health care, and a coaching and mentoring course.</p> <p>We choose unit standards –there are no stipulations, for example, a number of core unit standards are provided, and as long as the credits add up to 120, you can choose any unit standards.</p>	<p>Numbers: this year, about 180 learners, although some have dropped out.</p> <p>Cost: Cost varies – for Levels 1-3, R150-200 per hour, and the fundamentals need 280-300 hours. For Level 4, R1800-2000 per learning area.</p>